



## FINAL MINUTES

### Briarwood Elementary PTA 2.6.5

General Meeting

September 18<sup>th</sup>, 2018

Meeting called to order by Nicole Morgan, PTA President at 6:35 PM

Briarwood Elementary Library

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#### In Attendance

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Attendance sheet is attached. **Quorum Present.**

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#### Approval of Minutes

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Minutes from May 21<sup>st</sup>, 2018 were presented by Jasmine Brothers. Minutes were approved as presented.

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#### President's Report

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Nicole Morgan gave report.

- Introduction to new parents and 2018/2019 Board Members.
- Mission and Goals were presented. **MOTION: by Megan Raak: moves to approve Missions and Goals as presented. Motion is seconded; vote. No oppose or abstentions. MOTION PASSES.**
- Standing Rules. Vote for approval of Standing Rules will be tabled until next General Membership meeting to insure proper verbiage regarding procedures for password changes.
- Code of Conduct were presented. **MOTION: by Jill Santiago: moves to approve Code of Conduct as presented. Motion is seconded; vote. No oppose or abstentions. MOTION PASSES.**
- Training Opportunities will be posted as information becomes available.
- Communications Opening: In accordance with the WSPTA Uniform Bylaws, nominees Jen Catherall and Desiree Mostrom are to be elected for the open position of VP of Communications. **MOTION: by Jill Santiago: moves to elect Jen Catherall and Desiree Mostrom. Motion is seconded; vote. No oppose or abstentions. MOTION PASSES.**
- The October 15th Board meeting will be changed to a General Membership meeting. The reason for the change is for the Membership to vote on the approval of the updated Standing Rules and the updated 2018/2019 Budget.

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#### Treasurer's Report

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Report presented by Alison Larsson. As of 9/18/18, checking balance \$24,354.09, savings balance \$15,058.44. All for Books balance was carried forward from last year. Balance is \$1,869.17. No issues from the End of Year Budget Review which was held on August 6<sup>th</sup>, 2018. Approval for 2018/2019 budget will be tabled until next General Membership meeting. District rules regarding fundraising have changed regarding PTA fundraising. This may affect how this year's fundraising turn out. Once the Orange Ruler fundraiser is complete, we will reassess the budget.

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## VP Reports

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- **Fundraising**- Jill Santiago, Orange Ruler so far has raised \$24, 651.00, 61% of goal. Mariners ticket sales have raised \$567.
- **Communications**- Jen Catherall & Desiree Mostrom. No report.
- **Programs**- Tira Will & Kathleen Baillie
  - **Reflections**- Shadow needed. Theme: *Heroes All Around Us*.
  - **Gift a Book**- Need chair for this year.
  - **Art**- No longer using Great Artist program. Creating new lesson plans.
  - **Spirit Wear**- Deadline extended to 10/7/18.
  - **Popcorn Fridays** -First Popcorn Friday is September 21<sup>st</sup>.
  - **Directory**- Katrina Rockey & Adrienne Baker. Working on acquiring sponsors. Hope to raise \$2000 this year.
  - **Yearbook**- Katrina Rockey. 200 yearbooks sold so far.
- **Membership**- Michelle Splaver- This year's theme is "Minion Reasons to Join PTA." Membership drive drawing is for a night away at the Hyatt. Drawing will be made on September 30<sup>th</sup>. We have 374 members, 67% of this year's membership goal. Five K-5 teachers have not signed up yet. Working on punch card. Will be ready before Movie Night.
- **Family Nights**- Kristi Isaacs- Ice Cream social was under budget. We used 890 popsicles from Schwanns. Movie night is Friday, October 12<sup>th</sup> in the Commons. Variety Show chair person is secured.
- **ISF**- Danielle Gardner- Great to have a presence at the Curriculum Night. *Honk and Wave* is coming up. ISF luncheon is scheduled for May 3<sup>rd</sup>, 2019; breakfast is May 14<sup>th</sup>, 2019. Hopes to have enough people to come to fill two tables.
- **Staff Report**- Reanne Nakapaahu- Reanne will be at the meetings and Kelsey Smith will be in charge of communications between the PTA and the staff.

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## Principal's Report

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Principal Steve Thatcher presented his report. Thanks for the Back to School luncheon. There are many new hires this year. Still looking to fill the positions for Special Ed. Para and 5<sup>th</sup> grade teacher. Working on deepening collaborative teaching within the grades. This year the school is implementing the usage of the SWISS program to track data of behavior problems so issues can be addressed appropriately. Introduced Briarwood's new PBSES coach, Heather McDonough. Enrollment is down across the district.

Meeting adjourned: 8:03 PM

Submitted by:

Jasmine Brothers